

Creating Your Florida Financial Aid Application (FFAA) Account

1. Go to <https://www.floridastudentfinancialaidsg.org/SAPHome/SAPHome?url=home>

2. Under First-Time Applicant click “Create A Student Account”



First-Time Applicants

Students must submit a completed Florida Financial Aid Application (FFAA) to OSFA for programs denoted by an asterisk (*). In order to apply for State Scholarship & Grant Programs, a student must first [Create a Student Account](#). After logging into your account, you may proceed to complete the FFAA.



Eligible Institutions

High Schools:

Verify if your high school is a participating Florida public or private high school.

Postsecondary Institutions:

Verify if the postsecondary institution you are planning to attend is eligible to disburse state aid.

3. Complete the Profile (all boxes with an asterisk are required fields)

- **Demographic Information**

- ❖ **SSN:** Please input your social security number if you have one
- ❖ **FLE ID (Florida Educator Identifier):** is the numbers 4 9 0 followed by your seven-digit student ID number for school

4 9 0

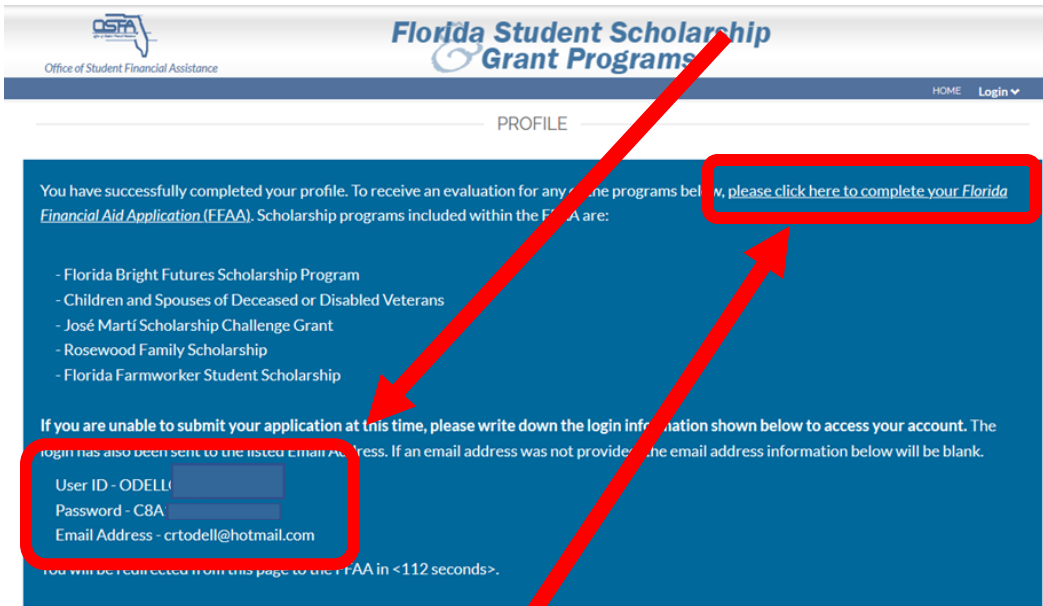
- ❖ **First Name**
- ❖ **Last Name**
 - You must use your full, legal name as it appears on your birth certificate.
- ❖ **Date of Birth**
- ❖ **HS Graduation Date:** **MM/DD/YYYY**
- ❖ **Gender**
- ❖ **Ethnicity**
- ❖ **Race** (select the one you most identify with)

- **Contact Information**

- ❖ Home Address
- ❖ Phone Number
- ❖ Personal Email Address (do not use the school-provided email)

- Click “Submit”

4. A blue screen will pop up with your User ID and Password. Take a picture of this to save it with your phone and store it. *YOU ONLY HAVE 115 SECONDS before it redirects you from this page.*



5. You will be redirected back to the profile page, but there are additional parts to complete below your Contact Information.

- Other Information: Answer these questions honestly as it can qualify you for other scholarships
- Click “Next”

6. It will take you to the Academic Background- High School Enrollment section

- Will you graduate or have you graduated from a FL high school, Home Education program, or with a GED? Select **YES** as you will graduate from high school this year
- Select “Public” for your high school graduation option if you are graduating from one of the following schools: Celebration High School, Gateway High School, Harmony High School, Liberty High School, Osceola High School, Osceola County School For The Arts, Osceola Virtual School, Neo City Academy, Professional and Technical High School, Poinciana High School, St. Cloud High School, Tohopekaliga High School, or Zenith Accelerated.
- Select “Osceola” from your district where you will graduate from (which then auto populates the next answer box options)
- Select your high school

Academic Background - High School Enrollment

* Will you graduate or have you graduated from a Florida high school, Home Education program, or with a GED?

Yes

Select your Florida high school graduation option:

Public

Select the Florida district where you will graduate with a high school diploma, complete a Home Education program, or GED diploma:

OSCEOLA

Select the Florida high school where you will graduate with a high school diploma, complete a Home Education program, or GED diploma:

Note: If you have already received a high school diploma, select the high school where the diploma was received.

7. Next you will complete the Academic Background- Postsecondary Plans

- Select “NO” as none of you will complete a bachelor’s degree (baccalaureate) before August.
- EVERYONE select “Freshman (First Time in College)” even if you have completed any dual enrollment coursework
- Select if the school you plan to attend is in-state or out-of-state. Then, select the school
- Select up to four schools for your FFAA to be sent to, even if you do not plan to attend them. Include at least 1 public, 4-year school (like the University of Central Florida).
- Click “Next”

The screenshot shows the 'Academic Background - Postsecondary Plans' section of the application. It contains several questions and dropdown menus. Red arrows point to the 'No' radio button for the first question and the 'FRESHMAN (FIRST TIME IN COLLEGE)' dropdown for the second question, with the text 'Everyone Selects Same Answers Here'. Green arrows point to the 'In-state school' radio button, the 'VALENCIA COLLEGE' dropdown, and the 'UNIVERSITY OF FLORIDA' dropdown, with the text 'SAMPLE: Input Your Personal Selections'. A 'Next' button is located at the bottom right of the form.

Academic Background - Postsecondary Plans

* Have you or will you have earned a baccalaureate degree prior to the fall term of the 2020-21 academic year? No Yes

* In the fall of 2020, I will be classified as: FRESHMAN (FIRST TIME IN COLLEGE)

* What is the location and name of the primary postsecondary institution you are planning to attend? In-state school Out-of-state school VALENCIA COLLEGE

If your primary institution is not listed, enter the institution's name here:

Your Florida Financial Aid Application information may be sent to additional in-state institutions. You may select up to four additional institutions that you are considering attending.

UNIVERSITY OF FLORIDA
FLORIDA GULF COAST UNIVERSITY
FLORIDA STATE UNIVERSITY
ORANGE TECHNICAL COLLEGE - MID FLORIDA CAMPUS

Next

8. The final part is submitting your Application. Click “Submit”

The screenshot shows the 'Submit/Acknowledgement' page of the Florida Financial Aid Application. A red arrow points to the 'Submit' button. The page contains a warning to not forget to submit the application and a list of terms and conditions.

FLORIDA FINANCIAL AID APPLICATION

Demographic Information Academic Background CSDDV JM RFS FFSS Submit/Acknowledgement

Submit/Acknowledge

DON'T FORGET TO "SUBMIT" YOUR APPLICATION BELOW

By submitting this application:

- I certify that I am the applicant named on this application and to the best of my knowledge and belief, the information contained on this application is true, complete, and correct.
- I understand it is my responsibility to supply accurate information and inform OSFA immediately of any changes.
- I understand that falsification of information in order to receive state financial aid awards is a misdemeanor of the second degree.

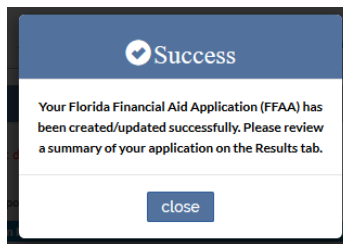
After clicking "Submit" button below, your application process will be completed!

- You will be forwarded to a "Results" page.
- The "Results" page is your receipt of application submission & contains your Login Credentials.
- We recommend that you retain a copy of your "Results" page.

Submit

To avoid errors or delays in processing your application, CLICK "Submit" only ONE-TIME.

9. Next you should have a pop-up that says “Success”.



10. Click close and you have completed your Florida Bright Futures Application!

11. If you have any errors, you will need to reach out directly to Bright Futures office toll free at **1-888-827-2004**.

Please keep in mind that the school district will submit your transcript information from Focus directly to the state three times a year (fall, spring, and summer). However, it is your responsibility to check any discrepancies directly with Bright Futures.